



# Central Whidbey Island Fire & Rescue

1164 Race Road  
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

[www.cwfire.org](http://www.cwfire.org)

## Board of Fire Commissioners Meeting Agenda

February 11, 2016

5:00 PM

### Consensus Approval of the Agenda

#### Input from the Public

Swear in Steve Hutchinson as Board Chair for 2016  
Swear in Firefighter/EMT James Meek to new rank of Lieutenant

#### Approval/Correction of Previous Minutes

January 14, 2016

#### Approval of Vouchers

M&O Vouchers & Payroll #10547 through #10607	\$83,366.56
Direct Deposit Payroll	\$58,080.14
IRS - Payroll Taxes	\$12,208.33
Capital Voucher #60 through 63	\$5,727.57
<b>Grand Total</b>	<b>\$159,382.60</b>

#### Chief's Report

1. Emergency Response Activity
2. Shift Activity
3. Recruitment/Training
4. Community Risk Reduction
5. Facilities Maintenance
6. Vehicle Maintenance
7. Administration
8. External Activity

#### Finance Officer's Report

Budget Position

**New Business.** None

**Unfinished Business**

1. Capital Facilities Update
2. Resolution to Approve or Disapprove budget adjustments to carry forward fund lines and their 2015 ending balances for:
  - 522-10-51-01 "Administrative Audit" \$7337
  - 522-10-51-03 "Election Fees" \$2000
  - 594-22-63-03 "Architect/Engineering" \$5,697
  - 594-22-64-17 "Replace Apparatus 0501 (A53)" \$14,009

**Good of the Order/Announcements**

- |                 |                                                                                                                                           |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| Mar 1-4, 2016   | 47 <sup>th</sup> Annual Northwest Leadership Seminar, Red Lion Hotel, Jantzen Beach, OR ( <b>Commissioners Messner &amp; Hutchinson</b> ) |
| Mar 14-19, 2016 | 2016 CPSE Excellence Conference, Caribe Royale Orlando Hotel, FL ( <b>Commissioner Engle &amp; Chief Hartin</b> )                         |
| June 3-5, 2016  | WFCA Saturday Seminar, Campbell's Resort, Chelan, WA ( <b>Commissioner Messner, Chief Hartin</b> )                                        |
| Oct 26-29, 2016 | Annual WFCA Conference, Yakima Convention Center, Yakima, WA ( <b>Commissioners Messner, Engle, Hutchinson &amp; Chief Hartin</b> )       |

**Next Regular Meeting**

March 10, 2016  
Time: 17:00  
Location: Station 53