



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

www.cwfire.org

Board of Fire Commissioners Special Meeting Minutes

May 26, 2016

Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) Board of Fire Commissioners was called to order by Chairperson Steve Hutchinson at 10:00AM.

Commissioners and Staff Present

Chair Steve Hutchinson, Commissioner Cheryl Engle, Commissioner Paul Messner, Chief Ed Hartin, Office Manager/Board Secretary Kim Harpe and Training Captain Jerry Helm.

Members of the Public Present - None.

Consensus Approval of the Agenda

The Chair received consensus approval of the agenda.

New Business.

1. Annual review of the district's Strategic Goals, Capital Projects Plan, Financial Policies and the Commissioner's Policy Manual. A minor language adjustment for clarification was made to SOG 1.3.10 "Capital Projects" to read: "The District will endeavor to transfer sufficient revenue from the General Fund to the General Capital Projects Fund on an annual basis to fund replacement of capital assets having a useful life of 25 years or less (e.g., fire apparatus, other vehicles, and equipment) with current revenue".

Chief Hartin shared, "A working group has been assigned the task of looking at the replacement of Rescue 51 and the Medical Emergency Response Vehicle (MERV). The group has been directed, that the vehicles can be different, but they need to try their best not to exceed what is currently set aside in the capital plan".

Strategic Plan Goals. Chief Hartin stated, "The Strategic Plan Working Group is currently working on getting the goals down from the current 21 to seven or eight as well as line out the goals over the next five years.

2. Follow-up on Whidbey General Hospital and Capital Bond. Chief Hartin reported, "He had recently spoke to Whidbey General Hospital's CEO, Ms. Geri Forbes and was told the hospital would not be ready to do anything regarding a joint project in the foreseeable future. Chief Hartin stated, "He contacted Consultant, Ms. Liz Loomis and her recommendation is for the Board to send a letter to the Board members of Whidbey General Hospital to get a definitive response on what they are able and willing to do or not do so the district has a clear choice on whether to: 1) move forward with the Bond measure with or without Whidbey General Hospital or 2) not move forward with the Bond measure and focus on a Lid Lift.

The Board directed Chief Hartin, to contact Ms. Liz Loomis to draft a letter to the Board members of Whidbey General Hospital for their review at their next regular meeting.

3. Expansion of the Fire Prevention Inter-Local Agreement (ILA) with the Town of Coupeville. Chief Hartin met with Coupeville Town Mayor, Ms. Molly Hughes to discuss the current Fire Prevention (ILA). He stated, "Currently the Town Planner is the Fire Marshall and the (ILA) exists so the fire district can do fire inspections, but it doesn't allow us any authority when there are problems". Mayor Hughes asked, "If the district could take over the Fire Marshall duties which would give the district code enforcement capability". The Board collectively agreed that it made sense to move forward with this. Chief Hartin stated, "This would not interfere with the County, it would only be inside town limits and that he would pursue this and get back to the Board once he had the details of how it would work and what the pros and cons of doing it would be.

Old Business.

Motion to Approve or Disapprove Resolution 16-02 to Register with the Commission on Fire Accreditation International. After much discussion, Commissioner Cheryl Engle moved and Board Chair Steve Hutchinson seconded approval of Registering with the Commission on Fire Accreditation. Commissioner Paul Messner opposed the motion.

Action: Majority Approved

Good of the Order/Announcements

June 3-5, 2016 WFCFA Saturday Seminar, Campbell's Resort, Chelan, WA
(Chief Hartin)

Oct 26-29, 2016 Annual WFCFA Conference, Yakima Convention Center, Yakima, WA
(Commissioners Messner, Engle, Hutchinson & Chief Hartin)

Next Regular Meeting

Date: June 9, 2016

Time: 17:00

Location: Station 53

There being no further business, Chair Steve Hutchinson adjourned the meeting at 12:53.

Submitted,



Kim Harpe, Secretary