



# Central Whidbey Island Fire & Rescue

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## Board of Fire Commissioners Special Meeting Minutes

November 3, 2016

### Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) Board of Fire Commissioners was called to order by Chairperson Steve Hutchinson at 19:00.

### Commissioners and Staff Present

Chair Steve Hutchinson, Commissioner Cheryl Engle, Commissioner Paul Messner, Chief Ed Hartin, Deputy Chief Charlie Smith, Office Manager Kim Harpe, Training Captain Jerry Helm, Lieutenant James Meek and Firefighters Alex Majestic and John Lloyd.

**Members of the Public Present** – Mr. Don Allen

### Consensus Approval of the Agenda

The Chair received consensus approval of the agenda.

**New Business** - None.

### Old Business

1. Bond Option Discussion. Chief Hartin provided the Board with a comprehensive brief on the benefits and impacts of each of the following:

- Budget
- Long Term Capital Plan & Capital Program Schedule Plan
- Two Bond Project Options
- Levy Lid Lift Option

Chair Steve Hutchinson stated, “He would like to be the best fire department that we can afford to be”. Board members shared their individual questions and concerns which covered:

- Replacement time frame of engines
- Engines length of service life
- How to get rid of old engines
- Reasoning behind four engines and a reserve
- Possibility of using cash to purchase one of the engines
- Possibility of purchasing engines with current capital funds
- Cost per square foot for Station 53 renovations

After a lengthy robust discussion, Chief Hartin shared, "The mandated timeline for the budget to be turned into the Island County Commissioners was November 30<sup>th</sup>, 2016. The budget is a plan of what we intend to do and as it is currently written - it is with capital facilities improvements at Station 53 and 54 and fleet improvements with the purchase of three Type 1 fire engines. Should the Board choose the option of removing Station 54 from the Capital Program Schedule and Revision of the Long Term Capital Plan or doing a Levy Lid Lift instead, he would need time to make those changes prior to the November 30<sup>th</sup> deadline".

Mr. Don Allen stated, "He felt, once you explain what they are getting for their money, the public would understand the need for a bond".

Chair Steve Hutchinson thanked Mr. Allen for his comments and appreciated his attending the meeting .

### **Good of the Order/Announcements**

Chair Steve Hutchinson stated, "He had reviewed the motions for the next regular meeting regarding new wage schedules for part-time personnel and the executive staff and would like the stipends for volunteers to be reviewed in the near future to see if they are still adequate".

### **Next Regular Meeting**

Date: November 10, 2016

Time: 17:00

Location: Station 53

There being no further business, Chair Steve Hutchinson adjourned the meeting at 20:55.

Submitted,



Kim Harpe, Secretary