



# Central Whidbey Island Fire & Rescue

1164 Race Road  
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## Board of Fire Commissioners Special Meeting Minutes

December 1, 2016

### Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) Board of Fire Commissioners was called to order by Chairperson Steve Hutchinson at 10:00am.

### Commissioners and Staff Present

Chair Steve Hutchinson, Commissioner Cheryl Engle, Commissioner Paul Messner, Chief Ed Hartin, Deputy Chief Charlie Smith, Office Manager Kim Harpe, Training Captain Jerry Helm, Lieutenant Derik Vrable

**Members of the Public Present** - Mr. Dave Fergus from Rice Fergus Miller Architects

### Consensus Approval of the Agenda

The Chair received consensus approval of the agenda.

### New Business –

Mr. Dave Fergus Board an over view of the draft facilities plan and provided an in-depth explanation of the following:

- The current condition of each of the facilities
- Structural and Civil Engineering Assessments
- Program of needs identified at the working groups workshop (i.e., Station locations, District wide policies, Training needs, Vehicle maintenance needs, Residential area needs)
- Alternative options for consideration at each station
- Recommended site and floor plans at each station and;
- Cost estimates and budgets

Mr. Dave Fergus and Chief Hartin answered the boards questions throughout the presentation. Chief Hartin stated, “He spoke to Ms. Liz Loomis (Consultant) who shared that a public survey regarding a bond issue via phone poll could be conducted and that the cost would be between \$10,000 and \$15,0000 dollars. She shared in her opinion the district would not have any problem passing a bond without the survey but was ready to assist in any way we need.

After much discussion, Commissioner Paul Messner shared his questions and concerns and stated, “He didn’t feel the district was ready to move forward at this point with a bond measure on the 2017 ballot.

Chief Hartin shared, with the Board that time was running out and the Board would need to either choose to do a public survey and make a definitive choice regarding the bond at the January regular meeting or if

the Board did not want to do a public survey a motion regarding the bond would be on the agenda for the regular meeting in December.

Board Chair Steve Hutchinson thanked Mr. Rice Fergus Miller for his presentation.

**Old Business** - None.

**Good of the Order/Announcements**

Chair Steve Hutchinson shared, "He had recently attended a meeting regarding the testing of wells that are within a one mile radius of the Outlying Field (OLF) by the Navy. Testing is to investigate the possibility of Aqueous Film Forming Foam (AFFF) having penetrated the wells."

Board Chair directed Office Manager Kim Harpe to draft an invitation to Commissioner Georgia Gardner and Commissioner Ron Wallin from WhidbeyHealth to invite them to the Boards regular scheduled meeting on January 12<sup>th</sup>, 2017.

**Next Regular Meeting**

Date: December 8, 2016

Time: 17:00

Location: Station 53

There being no further business, Chair Steve Hutchinson adjourned the meeting at 12:50pm.

Submitted,



Kim Harpe, Secretary